



**INSTRUCTION No. 4/01.08.2017**

**FOR BENEFICIARIES**

**of the Interreg V-A Romania-Bulgaria Programme  
regarding the obligation of providing a spending forecast  
for the whole project implementation period**

Taking into consideration the provisions of art. 7 Rights and duties of the parties, paragraph 16, section Managing Authority of the subsidy contract, art. 7 Rights and duties of the parties, paragraph 11, section Managing Authority of the co-financing contract and art. 6 Rights and duties of the parties, paragraph 11, section Managing Authority of the monitoring agreement, the Managing Authority issues the following:

**INSTRUCTION FOR BENEFICIARIES**

In order to ensure a proper mechanism of spending forecast at Programme level and ensuring the necessary amounts for payments, the Lead Beneficiary will attach in the eMS system a spending forecast at project level - scanned document (in section Application Form/ Attachments, file name „Spending forecast (initial)”, according to the template below - Table 1), in maximum 10 working days after signing the subsidy contract.

**Table 1**

<b>Spending forecast (initial)</b>			
<b>Project Report no.</b>	<b>Reporting period - as defined in eMS</b>	<b>Reporting deadline - as defined in eMS</b>	<b>Total estimated amount of the project report (EUR) (FEDR)</b>
<b>0</b>			
<b>1</b>			
<b>2</b>			
<b>...</b>			
<b>final</b>			
<b>Total</b>			<b>0</b>
<b>Date</b>			<b>Signature of LB representative</b>



The spending forecast must be updated each time when submitting a project report to JS during project lifetime and also must be attached in eMS (scanned version will be uploaded in the Attachment section of the respective Project Report), according to the template below - Table 2.

Table 2

Project report for period (n) - Spending forecast			
Project Report no.	Reporting period - as defined in eMS	Reporting deadline - as defined in eMS	Total estimated amount of the project report (EUR) (FEDR)
n+1			
n+2			
..			
...			
final			
<b>Total</b>			<b>0</b>
<b>Date</b>			<b>Signature of LB representative</b>

For projects under implementation at this date, the spending forecast must be uploaded in eMS (Table 1 in case no project report has been submitted so far in eMS or Table 2 in case project reports have already been reported to JS/in eMS, where “n” represents the last project report number), in maximum 10 working days from the date when the present instruction is published on Programme website ([www.interregrobg.eu](http://www.interregrobg.eu)).

The provisions of the present instruction will be included in the next revision of Project Implementation Manual.

**Iulia HERTZOG**  
 Head of the Managing Authority for  
 Interreg V-A Romania-Bulgaria Programme